**2018 Diocesan Services Appeal**

**Sample Pastor/Parochial Administrator Follow Up Letter**

**Please send the following message, as approved or revised by your Pastor/Parochial Administrator the week of May 7. The message may be mailed, or emailed, or shared through a parish app, the important thing is that the message be sent from your Pastor/Parochial Administrator to each individual/family registered to your parish who has not yet made a DSA commitment this year. If mailed, it is important to enclose a pledge envelope. Contact Matt Hufnagel at The Catholic Foundation to request additional pledge envelopes if needed to complete this follow up mailing.**

Dear Parish Family, [or address personally if your system allows]

In the past few weeks, we have shared information and invited your prayerful consideration of support for the 2018 Diocesan Services Appeal “Go and Announce the Gospel of the Lord.”

If you have recently submitted your contribution, thank you! On behalf of our parish and the wider church, I thank you for helping to support dozens of ministries that offer direct assistance to individuals and families and to our parishes, Catholic schools, and Catholic Charities agencies. We can only meet our parish goal and provide the support needed to sustain and grow these crucial services with the active engagement of all of our parishioners.

Thus far our parish has received DSA commitments from our parishioners in the sum of $ as we advance toward our parish goal of $ .

If you have yet to make your gift decision, please do so today. You may use the enclosed pledge envelope or you may visit the secure online DSA giving page at [www.dioceseoflansing.org/dsa](http://www.dioceseoflansing.org/dsa) to participate in the call to “Go and Announce the Gospel of the Lord.”

May you be blessed for your generosity.

Sincerely Yours in Christ,

*Pastor/Parochial Administrator Signature*

Pastor/Parochial Administrator Name