



DIOCESE OF LANSING
M I C H I G A N

**Office of Catechesis
Catholic School Teacher
Catechist Formation Record Form**

NAME _____

SCHOOL _____

GRADE LEVEL _____

MENTOR/COACHING

1. Faith Sharing with mentor
2. Observing Experienced Catechist
3. Curriculum Mapping
4. Being Observed/Evaluated
5. Reflection with Mentor

These five steps are not workshops but are part of the ongoing experience of teaching and catechist formation. Teachers are expected to experience these each year.

FOUNDATIONAL CERTIFICATION COURSE WORK

Kerygma Encounter Retreat

1. The Mission of Catholic Schools and the Role of the Teacher
2. Sacred Scripture: The Big Picture
3. Teaching Catechesis for Conversion
4. The Human Person (Fulfilled by TOB training)
5. Jesus: The Christocentricity of Catechesis
6. Essential Link Between Liturgy and Catechesis

DATE COMPLETED

ADVANCED CERTIFICATION COURSE WORK

1. The Human Person in God's Loving Plan (fulfilled by TOB training)
2. The Role of Prayer
3. Praying with Scripture: Lectio Divina
4. The Four Last Things (fulfilled by TOB training)
5. Elective*
6. Elective*

DATE COMPLETED

* To fulfill electives (and enrichment) Principals or Mentors should direct Teachers to workshops appropriate for their role. Here are a few workshops to consider: "Confirmation Preparation", "The Preventive System of St. Don Bosco", "Introducing the Liturgy to Children", "Introducing the Scriptures to Children". See Catholic School Teacher Catechist Certification handout for more information.

When a catechist has completed workshops which qualify for a level of certification, according to the box on the left, please check the level of certification requested and submit a copy of this form to the Office of Catechesis, Liz Neuens: eneuens@dioceseoflansing.org

Level of Certification Requested:

___ Foundational ___ Advanced ___ Master

Approved by Office of Catechesis:

PRINT

SIGNATURE

REQUIREMENTS FOR CERTIFICATION LEVELS:

1. Attend Kerygma Encounter Retreat
2. Foundational Certification: Kerygma Encounter Retreat + Mentoring/Coaching + 6 workshops
3. Advanced Certification: Foundational Certification + 6 workshops
4. To maintain certification: Catechists must complete at least 5 clock hours of adult faith formation annually. See note on page two for details.

