

help  
spread  
the  
**faith**

---

Annual Evangelization Appeal • Sept. 26-27

**Materials Inside**

**To: Parish Secretary**

**From: FAITH magazine**

faith

---

**Envelopes to distribute at Mass** have been included with this letter. If you would like extras, please contact Kathy Coryell at [kcoryell@faithcatholic.com](mailto:kcoryell@faithcatholic.com). Envelopes also will be provided:

- 1) with a letter from Bishop Boyea to parishioners.
- 2) in the October issue of *FAITH* magazine.

## Processing Instructions

Process the HSF appeal like DSA:

- 1) Deposit all checks.**
- 2) Send one check for all HSF donations.**
- 3) Checks made out to the Diocese of Lansing can be mailed to the address below.**
- 4) We can only accept individual donor checks if they have been made out to the Diocese of Lansing. Do not forward checks incorrectly made out to HSF or *FAITH* Magazine to the Diocese. We will not be able to process them and they will be returned to the parish.**
- 5) Include transmittal form (enclosed).**

*Thank you* for your cooperation.

If you have any questions, please call:

Theresa Johnson      517.342.2460

Anne Rivet      517.342.2510

*Diocese of Lansing  
HSF Appeal  
Attn: Accounts Receivable  
228 N. Walnut St.  
Lansing, MI 48933*

# Parish HSF Transmittal Form

Parish No.: \_\_\_\_\_ Parish name: \_\_\_\_\_

Date: \_\_\_\_\_ City: \_\_\_\_\_

help  
spread  
the  
faith

Report #: \_\_\_\_\_ Total paid with cash/check: \$ \_\_\_\_\_

(Enclose parish check made out to Diocese of Lansing equal to this amount)

Total gifts this report: \$ \_\_\_\_\_

---

# Parish HSF Transmittal Form

Parish No.: \_\_\_\_\_ Parish name: \_\_\_\_\_

Date: \_\_\_\_\_ City: \_\_\_\_\_

help  
spread  
the  
faith

Report #: \_\_\_\_\_ Total paid with cash/check: \$ \_\_\_\_\_

(Enclose parish check made out to Diocese of Lansing equal to this amount)

Total gifts this report: \$ \_\_\_\_\_

---

# Parish HSF Transmittal Form

Parish No.: \_\_\_\_\_ Parish name: \_\_\_\_\_

Date: \_\_\_\_\_ City: \_\_\_\_\_

help  
spread  
the  
faith

Report #: \_\_\_\_\_ Total paid with cash/check: \$ \_\_\_\_\_

(Enclose parish check made out to Diocese of Lansing equal to this amount)

Total gifts this report: \$ \_\_\_\_\_

**To: Parish Secretary**

**From: FAITH magazine**

---

*FAITH* magazine is supported in part by the *Help Spread the FAITH Appeal* • **Sept. 26-27**

**Please distribute the enclosed materials**

- |    |                          |   |
|----|--------------------------|---|
| 1) | Posters:                 | Please post in visible areas in your church and office. |
| 2) | Envelopes:               | Please place in pews, in church and in your office.     |
| 3) | Bulletin announcement:   | Please give to bulletin editor.                         |
| 4) | Prayers of the Faithful: | Please forward to liturgist or pastor.                  |
| 5) | Mass announcement:       | Please forward to liturgist or pastor.                  |

*Thank you* for your cooperation.

**To: Bulletin Editor**  
**From: FAITH magazine**

*Please place this announcement in your bulletin for the weekends of Sept. 20 and 27:*

**Headline: Help Spread the FAITH • Sept. 26-27**

**Text:** Thank you for making last year's Help Spread the FAITH Appeal a success. Thank you for answering Christ's call to evangelize. The Help Spread the FAITH Appeal makes our own local evangelization efforts, like *FAITH* magazine and the televised Outreach Mass, possible.

Bishop Earl Boyea believes that *FAITH* magazine has been an important part of our evangelization plan. *FAITH* magazine is sent to your home and every Catholic home each month by our parishes and diocese. Many of our fellow Catholics have become disconnected from the life of the Church, and Bishop Boyea believes that *FAITH* magazine has been the best way to reach out to them. In addition to *FAITH* magazine, our diocese continues to evangelize with interactive websites, weekly television Masses, the U.S. bishops' national efforts and local parish initiatives. By supporting the Help Spread the FAITH Appeal, you will help us continue to answer Christ's call to reach out with the Gospel message.

**Your gift to Help Spread the FAITH will support:**

- 1) **FAITH magazine:** a monthly magazine sent to you and every Catholic in the diocese—65,000 homes.
- 2) **FAITHmag.com:** Catholic content to help you grow as a disciple and evangelize – available online and through social media
- 3) **Televised Outreach Mass:** a weekly broadcast of the Diocese of Lansing
- 4) **U.S. bishops' national evangelization efforts:** impacting the media and our society
- 5) **Catholic University**

By supporting (**Parish Name**) and our diocese in this Help Spread the FAITH Appeal, you will enable us to carry out evangelization efforts in (**Parish Name**), our diocese and the nation. Your support ensures that *FAITH* magazine will continue to be sent to every Catholic home in the Diocese of Lansing. You will ensure that the Outreach Mass will continue to be broadcast and the U.S. bishops will continue their national evangelization efforts.

Christ called us to proclaim the Gospel from the mountaintop. In today's society, that is a big challenge. We all know the power of the media. With your support, we can use that power to reach out with a positive message – a message that we belong to someone – Jesus. If you are considering making a donation, and are doing so by check please make it out to the parish for ease of processing. Thank you for your consideration.

**To: Bulletin Editor**

**From: FAITH magazine**

*Please place this announcement in your bulletin for the weekends of Sept. 20 and 27:*

Download this ad from:  
[HelpSpreadTheFaith.com](http://HelpSpreadTheFaith.com)

**ANNUAL EVANGELIZATION APPEAL**

Three covers of FAITH magazine are displayed above the main title. The central cover features a portrait of Jesus and the text "CELEBRATING THE Easter Season AT HOME".

**help spread the  
faith**

Support the U.S. Bishops' communications efforts, Catholic University and Diocese of Lansing evangelization efforts that include:

 <p><b>FAITH magazine</b> A monthly magazine sent to you and every Catholic - 65,000 homes.</p>	 <p><b>Televised Outreach Mass</b> A weekly broadcast of the Diocese of Lansing.</p>	 <p><b>FAITHmag.com</b> Catholic content to help you grow as a disciple and evangelize.</p>	 <p><b>Social Media</b> Look for FAITHmag for more great stories and additional information.</p>
--	---	--	---

**Give today at  
HelpSpreadTheFaith.com**

**To: Pastor/Pastoral Coordinator,  
Liturgist**

**From: FAITH magazine**

---

FAITH magazine is supported in part by the annual  
Help Spread the FAITH Appeal on **Sept. 26-27**.

*Please consider offering these prayer intentions  
for the weekends of **Sept. 20 and 27**.*

For those who may not know Jesus, may we seize  
opportunities to evangelize to them, we pray to the Lord.

or

For those Catholics who may have become disconnected  
from the life of the Church – may we seize opportunities  
to reach out and evangelize them, we pray to the Lord.

or

For the success of the Help Spread the FAITH Appeal  
and all efforts to share our faith with others, we pray to  
the Lord.

## Prayers of the Faithful

**To: Pastor/Pastoral Coordinator**

**From: FAITH magazine**

*Please consider making this announcement on the weekends of Sept. 20 and 27:*

Thank you for contributing to last year's *Help Spread the FAITH Appeal*. Your support has allowed **(Parish Name)**, through our diocese, to send you *FAITH* magazine. In addition to *FAITH* magazine, your support has helped us continue evangelizing with websites, television, national efforts and our own parish initiatives. By supporting the *Help Spread the FAITH Appeal* (**next weekend, or this weekend**), you will help us continue to reach out to people right in our own parish, diocese and nation.

Short Version

Many of our fellow Catholics have become disconnected from the life of the Church, and *FAITH* magazine has been a way for us to reach out to them. **(Parish Name)** is committed to sending *FAITH* magazine to every home. That means you and every parishioner will receive *FAITH* magazine each month. By sending *FAITH* magazine to every Catholic home in our diocese, we remind everyone that they belong to someone – Jesus Christ – and they belong to something – **(Parish Name)**. *FAITH* magazine not only informs our people about Catholic news and events, but it inspires us all to engage in the life of Jesus in his Church.

By supporting **(Parish Name)** in the *Help Spread the FAITH Appeal*, (**next weekend, or this weekend**) you will enable us to carry out the evangelization in **(Parish Name)**, our diocese and the nation. Your support ensures that *FAITH* magazine will continue to be sent to every Catholic home in the Diocese of Lansing. You will ensure that the televised Outreach Mass will continue to be broadcast and the U.S. bishops will continue their national evangelization efforts.

We are called to proclaim the Gospel from the mountaintop. In today's society, that is a big challenge. With your support, we can use the power of the media to reach out with a positive message to people in our own parish – a message that we belong to someone. We belong to Jesus. “ If you are considering making a donation, and are doing so by check please make it out to the parish for ease of processing. Thank you for your consideration.

## Mass Announcement



**To: Pastor/Pastoral Coordinator**

**From: FAITH magazine**

*FAITH* magazine is not supported by DSA. Your parishioners' participation in the **Help Spread the FAITH Appeal** on Sept. 26-27 is critical to this ministry. We have sent your parish the following materials:

- 1) Posters:**  
*Please consider displaying in public areas.*
  
- 2) Envelopes:**  
*Please consider making these available to parishioners. Envelopes also were included in the October FAITH magazine and in a letter from Bishop Boyea to all parishioners.*
  
- 3) Bulletin announcements:**  
*Please consider running an announcement in your bulletin.*
  
- 4) Prayers of the Faithful:**  
*Please consider offering the enclosed Prayers of the Faithful.*
  
- 5) Mass announcement:**  
*Please consider making an appeal at Mass.*

**Financial credit on your FAITH account**

Please consider asking your parishioners to support this appeal. A percentage of the appeal revenue will be applied to your parish's *FAITH* magazine account. Processing instructions were sent to your parish secretary. The envelopes should be processed like any other special collection. Subscription information should be sent directly to *FAITH* magazine. The diocese will apply the appropriate credit to your *FAITH* magazine account after a percentage is finalized by the finance office.

**An average gift to the HSF Appeal offsets parish costs for two *FAITH* magazine subscriptions.**

**Help Spread the FAITH Appeal Contacts:**

Help Spread the *FAITH* Appeal questions:  
Anne Rivet 517.342.2510  
arivet@dioceseoflansing.org

Help Spread the *FAITH* Appeal accounts receivable questions:  
Theresa Johnson 517.342.2460  
tjohnson@dioceseoflansing.org

Help Spread the *FAITH* Appeal marketing material questions:  
Cynthia Vandecar cvandecar@faithcatholic.com

**FAITH magazine Contacts:**

*FAITH* magazine subscription/database questions:  
Jillane Job jjob@faithcatholic.com

*FAITH* magazine billing questions:  
Christine Jones cjones@faithcatholic.com

Thank you