

Diocesan Tuition Payment Form

Semester and Year: _____ (ex. Winter, 2020) **Course #:** _____ **Course #:** _____

Student Information

Date: _____

Last Name: _____ First Name: _____ Prefix: _____

Address: _____ City, Zip: _____

Phone: _____ Home Work Cell

Email Address: _____

Parish Name: _____ City _____

Pastor (Manager) Name: _____

Business Manager: _____ Phone #: _____

Email Address: _____

Academic Program Information

University/College Name and Location: _____

Undergrad Graduate Major : _____

Total credit hours needed to complete the program _____ Number of credits completed: _____

Tuition Payment Agreement

The Diocese of Lansing will provide 25% of the tuition expense for those **Ministry Formation Program participants** who are meeting the requirements of the Ministry Formation Program.

See the Ministry Formation Bulletin for additional information. The *recommended* tuition split is Parish—50%, Student—25%, Diocese—25%.

UNDERGRADUATE TSP ONLY

	For Office Use		
	Date	Check #	Amount
Total Tuition: _____			
Parish Total: _____	_____	_____	_____
Student Total: _____	_____	_____	_____
Diocesan Total: _____			

As the **parish representative**, I agree to pay the parish contribution listed in the Tuition Payment Agreement above.

Signature *Date*

As the **student**, I agree to pay the student portion of tuition indicated in the Tuition Payment Agreement above. I also realize that it is my responsibility to make sure that all tuition payments are up to date on my account.

Signature *Date*

CHECKS PAYABLE TO "DIOCESE OF LANSING"

Directions:
Send this form **FILLED OUT COMPLETELY** with payment or with proof of payment to:
Ministry Formation Registrar, Diocese of Lansing, 228 North Walnut, Lansing, MI 48933

Siena Heights Students: Send payment with this form.

***ALL OTHER STUDENTS:** Contact Lay Ministry Coordinator at bschomberger@dioceseoflansing.org

Revised April 2019