

DIOCESE OF LANSING - COMPLIANCE GRID  
 CHARTER FOR PROTECTION OF CHILDREN AND YOUNG PEOPLE

Priests, Seminarians, Deacons/Deacon candidates Full & Part Time Employees Lay Ecclesial Ministers	Volunteers who have contact with minors less than 4 hrs/month	Volunteers who have contact with minors 4+ hours per month on a regular basis	Catholic School and Religious Education Students - Grades K- 12
Attend one VIRTUS <i>Protecting God's Children Awareness Session for Adults</i> ; register at <a href="http://www.virtus.org">www.virtus.org</a>	Attend one Protecting God's Children Awareness Session; register at <a href="http://www.virtus.org">www.virtus.org</a> or complete Shield the Vulnerable online training	Attend one Protecting God's Children or complete Shield the Vulnerable online training: <a href="http://shieldthevulnerable.org/">http://shieldthevulnerable.org/</a>	Grades K-5: Virtus "Touching Safety" Program  Grades 6-12 Praesidium "Called To Protect for Youth"
Criminal background check <b>w/fingerprinting:</b> <ul style="list-style-type: none"> <li>• Complete Diocese of Lansing Consent Form and return to Office of Child and Youth Protection [OCYP], 228 N. Ionia Street, Lansing, MI 48933; or fax to: 517/342-2468 along w/photocopy of driver's license (color preferable)</li> <li>• Complete the Live Scan Fingerprint Request form and take to fingerprint appointment:  <a href="http://dioceseoflansing.org/safe_environment/index.html">http://dioceseoflansing.org/safe_environment/index.html</a></li> <li>▶ Genesee ISD: 810-591-4422;</li> <li>▶ Jackson ISD: 517-768-5209</li> <li>▶ LESA - no app't. necessary; walk-in dates at:  <a href="http://www.livingstonesa.org/lesa/site/default.asp">http://www.livingstonesa.org/lesa/site/default.asp</a> click on Human Resources found beneath "Programs &amp; Services"</li> <li>▶ Washtenaw ISD - no app't. necessary:  <a href="http://www.wash.k12.mi.us/hr/fingerprinting.cfm">http://www.wash.k12.mi.us/hr/fingerprinting.cfm</a></li> <li>▶ Joseph A. Young &amp; Assoc.; 517-676-1246 (Mason, MI)</li> <li>▶ L-1 Identity Solutions Schedule on line:  <a href="http://mi.iisfingerprint.com/">http://mi.iisfingerprint.com/</a></li> </ul> Diocese of Lansing ID: 3326E	Read and sign the Volunteer's Code of Conduct and return original to OCYP  <b>N.B. Adults who are catechists, volunteer coaches, and/or chaperone an overnight trip are required to complete:</b> <ul style="list-style-type: none"> <li>▶ safe environment training</li> <li>▶ a background check as defined in column 3</li> </ul> no matter how many hours they serve	<b>Criminal Background Check</b>  <b>Fingerprinting</b> required for volunteers who have lived in Michigan <b>less</b> than the past 10 consecutive years (See first column for background check w/fingerprinting  Volunteers who have lived in Michigan past 10+ consecutive years: <ul style="list-style-type: none"> <li>▶ Background check through ICHAT - no fingerprinting required. Complete Diocese of Lansing Consent Form and send to OCYP along with photocopy of driver's license (color preferable).</li> </ul> Download a copy of the consent form at: <a href="http://dioceseoflansing.org/safe_environment/DOLconsentform07_01_10.pdf">http://dioceseoflansing.org/safe_environment/DOLconsentform07_01_10.pdf</a>  Read and sign Volunteer's Code of Conduct and return to OCYP.	rev. 07/13/2010